

Monday, November 16, 2009

To whom it may concern,

Long Nguyen was employed as a Student Employee with the Instructional Media Resources Department at Central New Mexico Community College from September 2, 2005 until April 28, 2006.

During that time, Long's duties included, but were not limited to, customer service point of contact with all IMR clients, delivery and set-up of equipment in classrooms and weekly maintenance of IMR equipment. Long was a trusted and knowledgeable Student Employee. He was a leader in training new Student Employees as they started in the department. He was also responsible for maintaining the office as required when the Full-Time Staff was involved with large campus events.

I would not hesitate to recommend Long for any position. He was consistent and remained dedicated to the learning process not only in his role as a full-time student, but as a means to improve his abilities in his position with IMR.

Please contact me if I may provide any additional assistance.

Sincerely,

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