



To Whom It May Concern,

I am writing on behalf of Long Nguyen, prospective employee with your company. I have known Long for roughly a year while his employer at the University of New Mexico. Long was hired as an Access Technician for UNM Planning & Campus Development and performed his duties diligently and responsibly. His work included documentation of accessibility issues across the main campus as well as the construction of the facility access database, constituting the bulk of UNM's Transition Plan for compliance to accessibility standards. This work has been critical in serving the needs and requirements of the UNM Facility Access Committee, of which I serve as Chair. During this period, I have had the privilege of utilizing Long's unique approach and substantial talents in both fieldwork and computer work. He has exceeded my expectations for this work, has performed remarkably under difficult circumstances, and has carried himself with great poise and accountability.

Long's detailed work involved the following: collection of data on physical accessibility issues campus-wide for compilation into statistical and narrative formats; utilization of measurement devices and field documentation techniques; analysis of data compliance fields and sub-fields for structuring of the database and incorporation into accessibility reports; knowledge of accessibility standards and related building codes; assessment of physical conditions for compliance with accessibility standards; recommendation of corrective actions for removal of barriers; preparation of field inspection reports for advisement to various university organizations; utilization of computer applications and hardware systems, including spreadsheet, database, word processing, and graphics software; tactful communication to and social awareness of departmental communities.

Based upon my observations of his work in the university environment, Long's potential to succeed in his chosen pursuits is persuasive. He is enthusiastic, hard working, and brings to every situation an excellent work ethic and a genuine, devout interest to see it through with great purpose and clarity. He is extremely sharp and attentive to detail, with a manner that is saturated with respect for those around him. Everyone in my department will tell you that he is a model of diligence, accuracy, kindness, and respectfulness. I expect great things from Long, as I know he will continue to expand his horizon of knowledge and understanding.

Brook Finch

Planner

Chair of Facility Access

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